

South Bank Engineering UTC

Business Dress Policy

South Bank Engineering UTC (UTC) dress is business wear. This policy is based on the principles based on the UTC's dress code for employees and students.

Dress code is important to the UTC. As a guide, the UTC expects all students to dress in line with expectations of a formal office environment, with professional standards upheld. Standards of dress are to be upheld throughout the day in all lessons as well as at break and lunch along with entry and exit from the UTC. Students inappropriately dressed will not be permitted to attend lessons with their peers. Students may be asked to go home to change.

Failure to wear correct UTC dress is to be treated as failure to meet UTC expectations, so will be sanctioned accordingly, with Coaches and SLT involved where appropriate.

The UTC dress code is as follows:

- Promotes a sense of pride in the UTC in line with our ethos, values and beliefs.
- Encompasses a sense of community and belonging to the UTC
- Supports positive behaviour and discipline
- Is practical, smart and business like
- It identifies students within the UTC
- Prevents students from coming to the UTC in fashion or 'designer' label clothes that could be distracting in lessons or create a sense of competition
- Students feel equal to their peers in terms of appearance and helps nurture cohesion between different groups of students.

We require all employees and students at South Bank Engineering UTC to adhere to our Business Dress Policy

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South Bank Engineering UTC Dress Code - male:

- Formal tailored suit, in a sober colour, with matching jacket and trousers. Suit must be clean and smart, preferably dark blue, grey or black.
- Clean white or light-coloured collared shirt, fastened at the collar and tucked in at the waist.
- Tie, fastened at the collar with a secure knot. Designs must be appropriate for an office environment.
- In cold weather, a smart, plain V-necked jumper or cardigan may be worn beneath the jacket.
- Formal shoes in a sober colour. Trainers or fabric shoes are not permitted.
- Plain black or brown leather belts are permitted but large designer buckles and logos are not.
- Dark coloured outdoor coats are permitted but must be removed on entry into UTC buildings. Large logos are not appropriate.
- Jewellery must be in line with that acceptable in an office and must not interfere with any H&S requirements in practical subjects.
- Hairstyles are to be smart and practical.
- Smart bag or briefcase in a dark colour, large enough to hold A4 books and folders. No large logos. Pouches are not appropriate.

South Bank Engineering UTC Dress Code - female:

- Formal jacket in a sober colour, preferably matching trousers or skirt.
- Formal trousers or skirt in a sober colour. Skirts should be at least knee-length and must not be floor-length in order to avoid potential H&S risks.
- Clean white or light-coloured collared shirt or blouse, worn in a way which maintains a high degree of modesty.
- Belts should avoid being over-decorative and should be suitable for an office environment.
- Formal shoes in a sober colour. High heels, sandals or open-toed shoes are not appropriate.
- Tights must be plain.
- In cold weather, a smart, plain V-necked jumper or cardigan may be worn beneath the jacket.
- Dark coloured outdoor coats are permitted but must be removed on entry into UTC buildings. Large logos are not appropriate.
- Jewellery must be in line with that acceptable in an office and must not interfere with any H&S requirements in practical subjects. Facial piercings are not appropriate other than for religious reasons.
- Headscarves may be worn for religious reasons but must be of plain design and sober in colour.
- Makeup is permitted but must be discreet.
- Hairstyles are to be smart and practical. Hair must be tied back for practical lessons.

- Nail varnish is permitted as are long fingernails but must not interfere with H&S considerations. Key Stage 4 students must not have nails too long to prevent effective participation in sporting activities.
- Smart bag or briefcase in a dark colour, large enough to hold A4 books and folders. No large logos. Pouches or fashion handbags are not appropriate.

Not acceptable:

- Hoodies
- Baseball caps (a plain woollen hat is acceptable on a journey to and from the UTC – not on the UTC site)
- Visible tattoos

The Principal is the final arbiter in decisions around acceptable dress code.

Physical Education Clothing

- **P.E. Kit (Staff and Students). Black kit is preferred.**
- Black Polo Shirt
- Black Shorts
- Black Tracksuit Bottoms
- Black Sweatshirt
- Black Football Socks or White Socks
- Football Boots
- Trainers for indoors

For Engineering, Safety shoes (1st pair) will be provided for those students who specialise in engineering, after which parents/carers will need to provide. For those students who opt to take engineering courses during enrichment, safety shoes will need to be provided by their parents/carers. Laboratory coats, hard hats and safety spectacles will be supplied for all students.

Date created: April 2016

Date agreed: April 2016

Date of Review: September 2018