



South Bank UTC

Part of **LSBU** | GROUP

South Bank UTC Admissions Policy

1 Introduction

South Bank Academies Trust is a Multi-Academy Trust and is the admissions authority for all schools in the trust, including South Bank UTC. South Bank UTC is committed to straightforward, open, fair and transparent Admissions arrangements and the UTC will act in accordance with the School Admissions Code, the School Admission Appeals Code, equalities law and the law on admissions as they apply in relation to academies.

2 Application Process

South Bank UTC will administer its own admissions for entry in September 2022. Applications should be made directly to the UTC.

Copies of the application form are available from the Admissions Team at South Bank Engineering UTC, 56 Brixton Hill, London SW2 1QS Email: info@southbank-utc.co.uk, Website: www.southbank-utc.co.uk

Post-16 Application Process

Applications for post 16 places at the South Bank Engineering UTC will be made directly to, and be administered by the UTC

Planned Admission Number (PAN) and number of places available

South Bank Academies Trust will consider all applications for places at the South Bank Engineering UTC.

The total number of places available to students will be as follows:

Year 10	Year 11	Year 12	Year 13
0	0	200	150

Special Educational Needs

Children with statements of special educational needs or Educational Health & Care Plans will be allocated a place if their statement or plan names South Bank UTC.

3 Post 16 admission criteria

The South Bank Engineering UTC will apply a minimum criterion in relation to academic entrance requirements for admission or transfer to South Bank Engineering UTC Year 12 (sixth form).

In order to gain entry to Year 12, both internal students and external applicants must have met the published entry criteria. To be admitted onto an A level programme you will normally be required to achieve at least the equivalent of a 6 grade in any chosen subject. Those meeting the entry requirements for the sixth form but who fail to meet the academic standards for their chosen subjects or pathway will be offered alternative courses for which they have met the entry requirements, if any alternatives are available.

The South Bank UTC Prospectus will contain minimum entry requirements for each pathway and course.

There will be a right of appeal to an Independent Appeals Panel for external applicants refused admission and internal students refused progression to the 6th form (child and/or parent) but where both appeal, the appeal will be heard together.

4 The Appeals Process

There will be a right of appeal to an Independent Appeals Panel for internal pupils refused transfer and external applicants refused admission.

Unsuccessful applicants may appeal for a place at South Bank UTC. Parents or (for post 16 admission) young people wishing to appeal should write to South Bank UTC stating the reasons for their appeal. The letter should be addressed to the Clerk to the Governors, South Bank UTC, 56 Brixton Hill, London SW2 1QS. Appeals will be heard by a panel which is independent of the South Bank UTC and its governors.

For Year 12 where the offer of a place is conditional upon the results of the minimum academic entry requirements depending on what they are progressing to (as per Section 6), appeals will be heard within 40 school days of confirmation of those results.

5 Applications for places outside normal age group

Parents may request that their child is admitted to a year group outside their normal age range, for instance where the child is gifted or talented or where a child has suffered from particular social or medical issues impacting his or her schooling. All such requests will be considered on their merits and either agreed or refused, on that basis. If a request is refused, the child will still be considered for admission to their normal age group.

The process for requesting such an admission is as follows:

With the application, parents should request that the child is admitted to another year group (state which one), and the reasons for that request. Parents will submit any evidence in support of their case with the application, for instance from a medical practitioner, headteacher etc. Some of the evidence a parent might submit could include:

- Information about the child's academic, social and emotional development;
- Where relevant, their medical history and the views of a medical professional;
- Whether they have previously been educated out of their normal age group; and
- Whether they may naturally have fallen into a lower age group if it were not for being born prematurely.

The UTC will consider each case on its merits, taking into account the individual circumstances of the request and the child's best interests. We will also ensure the parent

is aware of whether the request for admission out of age group has been agreed before final offers are made, and the reason for any refusal.

Monitoring and Evaluation

The Board of Governors and Principal will monitor the operation and effectiveness of the UTC's Admissions Policy.

Date created:	20/09/22
Date agreed:	20/09/22
Date of review:	01/09/23

